



TITLE : Touring: Financial Accountant
LOCATION : &Beyond Bateleur House, Johannesburg, South Africa
CONTACT PERSON : Claudette Grundling - claudette.grundling@andbeyond.com

&Beyond is built, almost entirely, on the strength of remarkable people who give passionately to their roles, work tirelessly, have the guest experience at the core of their focus daily and care of the sustainability of our communities and environment. Every single ‘&Beyonder’ makes a huge difference to our success and our contribution to the world, regardless of their role or function. For this reason we choose ‘&Beyonders’ very carefully - they are the strength and the future of this company.

The successful candidate will report to Caroline Maciel-Singh the Touring Finance Manager. Listed below are the requirements for this position.

OUTPUTS:

- Full responsibility for Tourplan transaction flows, accounting, reporting and internal controls
- Tourplan financial period close as per deadlines;
- Revaluation and authorisation of all bank reconciliations;
- Touring margin analysis and reporting
- Debtors age analysis and bad debt provision
- Management account preparation and review
- Accurate monthly & quarterly forecasting
- Balance sheet recons
- Stock management
- Full function month end process
- Daily finance queries - act as Finance liaison to the Sales, DMC, Commercial Teams, as well as the rest of the Finance team regarding any queries that may arise
- Assist with Tourplan queries

Additional functions:

- VAT calculations, submissions on e-filing, resolution of queries
- Bateleur Travel: Support, review and analyse
- Bateleur Club: Support, review and analyse
- Commission and Incentives: Implementation, calculation and support
- Budgets: Prepare, Implement and maintain
- Audit: participate intermediate/ yearend audits, and internal reviews
- Adhoc functions to ensure the efficiency of the Touring Team

KNOWLEDGE REQUIRED:

- Financial Qualification - Diploma or Degree



SKILLS REQUIRED:

- Numerate and Accurate
- Deadline Driven
- Ability to solve complex problems
- Continuous improvement
- Honesty and integrity

PREVIOUS WORK EXPERIENCE REQUIRED:

- Knowledge and experience of Tourplan is advantageous
- Minimum 3 years' experience in a similar financial role

The successful candidate must be self-disciplined, have a good telephone and email manner, good organisational skills, be a team player and have flexibility in terms of working hours.

We reserve the right not to make an appointment.