



TITLE: Phinda Assistant Workshop Manager
LOCATION: Phinda Private Game Reserve
CONTACT PERSON: recruitment@andbeyond.com

&Beyond is built, almost entirely, on the strength of remarkable people who give passionately to their roles, work tirelessly, have the guest experience at the core of their focus daily and care of the sustainability of our communities and environment. Every single '&Beyonder' makes a huge difference to our success and our contribution to the world, regardless of their role or function. For this reason we choose '&Beyonders' very carefully - they are the strength and the future of this company.

KEY OUTPUTS:

Fleet Management

- To follow up on work as per vehicle inspection report sent by the lodges and H.O.D's
- Service Schedule
- Services of Vehicle, Plant and Generators

Administration

- Assist with Month End
- Assist with Stock Take
- Recharges
- Experience with Stock Control and accounting

Spares

- Management of stores and stock.
- Ordering of spares

Workshop Staff

- Health & Safety
- Oversee team of mechanics and daily work schedule
- Oversee workshop operations when Manager away

KNOWLEDGE REQUIRED:

- Hospitality
- Environment
- The surrounding communities
- The country
- Company Knowledge (&BEYOND as well as Africa Foundation)
- Valid unendorsed SA driver's license essential.
- Qualified Diesel or Petrol Mechanic or qualified in time (4 years +) in the trade
- Welding and panel beating experience



SKILLS REQUIRED:

- Communication skills - with guests and fellow staff members
- Standard of your work must exceed the standard of the lodge
- Good organisational ability
- Lateral thinking ability
- Initiative
- Must adhere to World Class Hospitality and Service Standards

PREVIOUS WORK EXPERIENCE REQUIRED:

- Must have at least 3 - 5 years' experience supervising in a vehicle workshop

PERSONAL CHARACTERISTICS

- Able to handle pressure, and still operate effectively
- Energetic, proactive person
- Good interpersonal skills - able to function as part of a team
- Attention to detail and initiative
- Diligence and self-motivation to meet deadlines and keep on top of your job
- Willingness/ability to share information and teach and inspire others

This is a permanent live-in position, based at Phinda

Transport to/from leave cycles is the successful candidate's own responsibility

We reserve the right to not make an appointment.